



LANSING CHRISTIAN SCHOOL

Addition
 Removal

IT Credential Request

for _____

ROLE

Teacher

- Email
- Network Login
- Skyward Access
- Copier Scanning
- Curriculum Trak

Staff

- Email
- Network Login
- Skyward Access
- Copier Scanning

Kitchen

- Email
- Network Login
- Skyward Access

Maintenance

- Email
- Network Login

Board

- Email

Coach

- Email

LEVEL(S)

- Elementary
- Middle School
- High School
- Administration

CURRICULUM TRAK - Courses

- None
- _____
- _____
- _____
- _____
- _____

EQUIPMENT

- Desktop
- Laptop
- iPad

NOTES: (Special permissions or memberships, e-mail forwarding, files transferred, etc.)

Requested by _____ Date _____

Approved by _____ Date _____
Director of Business & Finance or Head of School